

Melbourne Metropolitan College & Langford English College

Entry Requirements Policy and Procedures

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Purpose of the policy

The purpose of this policy and procedure is to ensure that Melbourne Metropolitan College (MMC) and Langford English College (LEC)'s approach to students' recruitment is ethical and responsible. Students are provided with information that enables them to make informed decisions about studying with MMC/LEC. This policy and procedure recognises MMC/LEC's responsibility to ensure that students' qualifications, experience and English language proficiency are appropriate for the course for which enrolment is sought.

This policy and its associated procedures meet the requirements of Standards 2.1 and 2.2 of the Outcome Standards for RTOs 2025, as well as the marketing and advertising requirements outlined in the Compliance Requirements and the National Code of Practice for Providers of Education and Training to Overseas Students 2018, Standards 1, 2, and 8.

Policy statements

MMC/LEC will provide students with all the necessary information before enrolment, ensuring that their actual study experience aligns with their expectations. MMC/LEC will provide students with current and accurate information regarding the following via various marketing materials (in print or via referral to their website):

- the requirements for acceptance into a course, including the minimum level of English language proficiency, educational qualifications or work experience required and whether course credit may be applicable
- the course content and duration, qualification offered if applicable, modes of study and assessment methods
- campus locations and a general description of facilities, equipment, and learning resources available to students
- details of any arrangements with another registered provider, person or business to provide the course or part of the course
- indicative course-related fees, including advice on the potential for fees to change during the student's course and applicable refund policies
- Information about the grounds on which the student's enrolment may be deferred, suspended or cancelled
- a description of the ESOS framework made available electronically by the Department of Education, and
- relevant information on living in Australia, including:



- o indicative costs of living
- o accommodation options; and
- o where relevant, schooling obligations and options for school-aged dependents of intending students, including that school fees may be incurred.

MMC/LEC will assess whether the student's qualifications, experience and English language proficiency are appropriate for the course for which the student seeks enrolment.

MMC/LEC's General Entry Requirements

- All students must be aged 18 years or over at the time of their enrolment at MMC/LEC.
- MMC/LEC will determine any prior learning that an individual may have acquired through formal, non-formal and informal learning to determine the extent to which that individual meets the requirements specified in the course in which a student wants to enrol.
- MMC/LEC will provide credit for prior studies to learners for units of competency and/or modules where these are evidenced by:
 - o AQF certification documentation issued by any other RTO or AQF authorised issuing organisation, or
 - o Authenticated VET transcripts issued by the Registrar.
- MMC/LEC will determine the support needs of individual learners and will provide access to the educational and support services where necessary for the individual learner to meet the requirements of the training product as specified in training packages or VET-accredited courses.
- MMC/LEC will ensure that all students complete the LLN test to assist MMC/LEC in identifying students' needs for additional support during their studies.
- MMC/LEC will not knowingly enrol a student who wishes to transfer from another training provider before the student has completed six months of their principal course, except in the circumstances outlined in Standard 7 of The National Code. These restrictions also apply to courses taken before the principal course in a package of courses.
- MMC/LEC requires students to provide a USI Number at the time of enrolling or before commencing training. This is in line with the Unique Student Identifier (USI) requirement from 1 January 2015, where all students undertaking nationally



recognised training will need to have a USI, including those undertaking Vocational Education and Training (VET) in schools.

A USI is a unique identifier composed of numbers and letters. Creating a USI is free. It establishes a secure online record of students' nationally recognised training that students can access anytime and anywhere, and it's theirs for life. The USI is linked to the National Vocational Education and Training (VET) Data Collection, which means that an individual's nationally recognised training and qualifications, gained anywhere in Australia from different training organisations, will be kept together.

The USI will:

- o link a student's VET achievements, regardless of where in Australia they did the course
- o Let students easily access secure digital transcripts of their achievements (transcripts will be available from January 2016), and give students more control over their VET information.

For further information, please visit <https://www.usi.gov.au/students>

Note:

- Where a student does not meet the required English level for entry into MMC/LEC courses, the student will be required to enrol in ELICOS Programs; so that they can achieve the required English proficiency entry requirement into Training Package qualifications on the college's scope of registration.
- All documents that are attached to the application form other than English must be accompanied by a translation into English by NAATI-National Accreditation Authority for Translators and Interpreters Ltd.

MMC/LEC's English Language Requirements

English proficiency Evidence

- IELTS, PTE, TOEFL, or other recognised test results
- Versant test results (Scorekeeper report)
- English Placement Test (EPT) results (if conducted by LEC)
- Evidence of AQF Level 4+ completion in Australia within the last 2 years (if applicable)

Accepted English Proficiency Tests and Scores

Test Name	Minimum Score Required
IELTS (Academic)	Overall, 6.0 (no band below 5.5 typically)
PTE Academic	Minimum overall 50
TOEFL iBT	Minimum total score 60-80 (varies by course)
Cambridge English	CAE (Certificate in Advanced English) Grade C or above
Versant English Test	Minimum score as per institutional requirements (usually 42-50)
Other Recognised Tests	e.g., OET, MELAB, TOEIC, depending on the course.

Exemptions to English Proficiency Testing

- **Students who have completed AQF Level 4 or higher in Australia** within the last 2 years.
- **Students enrolling in ELICOS or General English courses** as a principal course.
- Students from **English-speaking countries** (depending on policy and visa requirements).
- Previously completed recognised English qualifications within a defined timeframe.

MMC/LEC's Qualification Specific Entry Requirements

Qualification Code	Qualification	Entry Requirements as per Training.gov.au
Automotive Retail, Service and Repair Training Package (AUR)		
AUR30620	Certificate III in Light Vehicle Mechanical Technology	Nil
AUR40216	Certificate IV in Automotive Mechanical Diagnosis	Those undertaking the Certificate IV in Automotive Mechanical Diagnosis must have completed an automotive mechanical Certificate III qualification or be able to demonstrate equivalent competency.
AUR50216	Diploma of Automotive Technology	Those undertaking the Diploma of Automotive Technology must have completed an automotive Certificate IV qualification in one of the following disciplines or be able to demonstrate equivalent competency. <ul style="list-style-type: none"> • AUR40216 Certificate IV in Automotive Mechanical Diagnosis • AUR40816 Certificate IV in Automotive Mechanical Overhauling
Business Services Training Package (BSB)		
BSB40120	Certificate IV in Business	Nil
BSB40520	Certificate IV in Leadership and Management	Nil
BSB50120	Diploma of Business	Nil
BSB50420	Diploma of Leadership and Management	Nil
BSB60420	Advanced Diploma of Leadership and Management	Entry to this qualification is limited to those who: <ul style="list-style-type: none"> • Have completed a Diploma or Advanced Diploma from the BSB Training Package



		<p>(current or superseded equivalent versions).</p> <p>or</p> <ul style="list-style-type: none"> Have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.
BSB80120	Graduate Diploma of Management (Learning)	Nil
Information and Communications Technology (ICT)		
ICT50220	Diploma of Information Technology (Cyber Security)	Nil
ICT50220	Diploma of Information Technology (Telecommunications Network Engineering)	Nil
ICT60220	Advanced Diploma of Information Technology (Cyber Security)	Nil
ICT60220	Advanced Diploma of Information Technology (Telecommunications Network Engineering)	Nil
Resources and Infrastructure Industry Training Package (RII)		
RII50420	Diploma of Civil Construction Management	Nil
RII60520	Advanced Diploma of Civil Construction Design	Nil

Procedures

Procedures	Person Responsible
Receiving application <ul style="list-style-type: none"> All applications from International Students are received and assessed by the Admissions department. The assessment process at MMC/LEC is conducted in an ethical and responsible manner. Entry requirements comply with all Australian and Victorian Equal Opportunity regulations. 	Admissions Department
Checking documentation <ul style="list-style-type: none"> Enrolment applications will not be accepted without appropriate supporting documentation. All international students are required to submit the following with their application form: <ul style="list-style-type: none"> Evidence of English proficiency Any other supporting information, such as previously attained qualifications. Year 12 Completion Certificate Or any other requirements specific to the course, and as mentioned above 	Admissions Department
Assessing the application <ul style="list-style-type: none"> The admissions department assesses and confirms that the entry requirements are met, as mentioned above, with all required documentation attached 	Admissions Department
Sending an Offer letter <ul style="list-style-type: none"> The Admissions department sends the Offer letter and student agreement, which includes all the required information. 	Admissions Department
Student accepts the offer and sends the acceptance back to MMC/LEC <ul style="list-style-type: none"> Pre-enrolment process is completed. 	Admissions Department

Document Control

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Appendix 1: Assessment of Overseas Qualification for Australian Equivalence - Year 12

(<http://www.vcaa.vic.edu.au/Pages/vce/vcerecognition/equivals/equiv-yr12.aspx>)

Afghanistan

Baccalauria and completion of one year's full time study towards a degree from a tertiary institution

Albania

Dëftesë pjekurie/ Shkollë e Mesme e Përgjithshme og gjymnaz.

Dëftesë pjekurie/ Shkollë Teknike

Algeria

Baccalauréat/Diplôme de Bachelier de l'enseignement secondaire général

Baccalauréat/Diplôme de Bachelier de l'enseignement secondaire technique

Argentina

Bachillerato/Bacillerato Especializado. Marked on a scale of 0-10 Titulo de Bachiller (con orientación ...)

Técnico (de nivel Médio) / Perito Mercantil (etc.)

Armenia

Hasunutian vkaikakan (attestat) / Atestat midzinakarg krtoitjan / Mijnakarg yndhanur krtutyan attestat + 1 years of higher education studies or equivalent supplementary studies.

Mijin masnagitakan krtutyan diplom + 1 years of higher education studies or equivalent supplementary studies

Austria

Reifeprüfung/Matura.

Reife- und Diplomprüfung.

Berufsreifeprüfung

Azerbaijan

Orta Tahsil Haqqinda Attestat / Orta mekteb attestati / Svidetel'stvo/o Srednem Obrazovani

1999: + 1 year of higher education studies or equivalent supplementary studies.

1998: + 1 years of higher education studies or equivalent supplementary studies.

Bahrain

Tawjahiya (Secondary School Leaving Certificate). Marking varies per subject; maximum and minimum grades per subject are shown on certificate

Bangladesh

Higher Secondary School Certificate, HSC/Intermediate + 1 years of higher education studies or equivalent supplementary studies.



Belarus

Atestat ab agul'naj sjarednjaj adukcii/Attestat o (Obschem) Srednem Obrazovanii

1999: Attestat + 1 year of higher education studies or equivalent supplementary studies.

1998: Attestat + 2 years of higher education studies or equivalent supplementary studies.

Diplom o Srednem Spetsialnom Obrazovanii

1999: Diplom + 1 year of higher education studies or equivalent supplementary studies.

1998: Diplom + 2 years of higher education studies or equivalent supplementary studies

Belgium

Diploma d'Aptitude a acceder a l'enseignement superieur/Getuigschrift van hoger secundair onderwijs

Bhutan

Bhutan Higher Secondary Education Certificate (Class XII).

Indian School Certificate (ISC) from Council for the Indian School Certificate (CISCE)

Bolivia

Diploma/Grado/Titulo de Bachiller en Humanidades

Diploma/Grado/Titulo de Bachiller Técnico (Medio, Perito, etc.)

Bosnia-Herzegovina (since 1990)

Svjedocanstvo svjedožba o završenom obrazovanju (1985-) / Diploma o završenoj gimnaziji (1998-) / Svjedožba o maturi (1998-) / Diploma o položenom završnom ispitu (1996-) / Diploma o položenom ispitu (1993-) / Diploma o završenoj srednjoj skoli (1992-).

Vocational secondary education:

Svjedocanstvo svjedožba o završenom obrazovanju (1985-) / Svjedocanstvo o završenom obrazovanju - za zanimanje (1996-). / Diploma o završenoj srednjoj stručnoj skoli (1996-). / Diploma/technical

Brazil

1996: Certificado de Ensino Médio

1995: Certificado de Conclusão (2o Grau) (Only when a 4th year is completed at Secondary level)

1996: Diploma de Técnico de Nivel Medio

1995: Diploma de Técnico (2o Grau) / Certificado de Auxiliar Técnico / Certificado de Habilitação Básico

Brunei

A grade of 'E' or higher in 2 A-level and 3 O-level subjects including English in the Cambridge or University of London General Certificate of Education (GCE) Examination

Bulgaria

Diploma za (Zavarsheno) Sredno Obrazovanie / Diploma za Sredno Obrazovanie (from 1994: Svidetelstvo za zrelost or before 1974: Zrelostno Svidetelstvo).

Diploma za Sredno - Spetsialno Obrazovanie (12 years education) (within same study area).



Diploma za Sredno - Spetzialno Obrazovanie (11 years education) + 1 year of higher education studies or equivalent supplementary studies, (within same study area).

Burma (Myanmar)

Matriculation and completion of one year full time study towards a degree from a recognised tertiary institution. Marking is on a percentage scale, minimum average of 45% is required to pass.

Burundi

2000: Diplôme des Humanités Générales + Diplôme D'Etat + 1 year of higher education studies or equivalent supplementary studies.

1999: Certificat Homologué des Humanités Complètes +1 year of higher education studies or equivalent supplementary studies.

Cambodia

Attestation de Fin d'Etudes Secondaire de l'Enseignement General/Diploma of Upper Secondary Education + 1 years of higher education studies or equivalent supplementary studies.

Completion of the Baccalaureate Part II. Marking scale of 1-20 (max) with 10 being the minimum pass mark

Cameroon

Diplôme de Bachelier de l'Enseignement du Second Degré / Baccalauréat de l'Enseignement Secondaire.

Cameroon GCE Ordinary Level Examinations (at least 4 subjects passed) + Cameroon GCE Advanced Level Examinations (at least 3 subjects passed).

Brevet de Technicien / Diplôme de Bachelier de Technicien (Admission only to same study field as in Cameroun).

Canada

Alberta General High School Diploma. Marked on a percentage scale, with 50% being the minimum pass mark.

British Columbia Senior Secondary Graduation Diploma. Marked on a scale of AC, P,F,I, with 'P' being the minimum pass mark.

Manitoba High School Graduation Diploma. Marked on a scale of A+ -F, with 'D' being the minimum pass mark.

New Brunswick High School Graduation Diploma. Marked on a percentage scale, with 50% being the minimum pass mark.

New Foundland High School Graduation Diploma. Marked on a credit system. 36 credits including 21 core credits.

Nova Scotia Higher School Completion Certificate. Marked on a percentage scale, with 50% being the minimum pass mark.

Ontario Ontario Secondary School Diploma. Marked on a scale of A-D and P, with all grades being pass marks.

Prince Edward Island High School Graduation Diploma. Marked on a percentage scale, with 50% being the minimum pass mark

Quebec Diploma of Collegial Studies. Marked on a percentage scale, with 60% being the minimum pass mark.

Saskatchewan Completion of Division IV Standing. Marked on a credit system, with a minimum of 21 credits of which 5 are from Year 12.



Chile

Licencia de Educacion Media (Secondary Education Matriculation Certificate) or Certificado de Bacchillerato. Marked on a scale of 1 - 7 with 4 being the minimum pass mark.

China

Certificate of Graduation from Upper Middle School + Chinese National University Entrance Examination (CNUEE)/Gao Kao

Certificate of Graduation from Upper Middle School + NAHEEE + 3 years of higher adult education studies or equivalent supplementary studies.

Colombia

Bachillerato / Diploma de Bachiller

Congo, Democratic Republic (Zaire)

Diplôme d'Etat d'Etudes Secondaires du Cycle Long + 1 year of higher education studies or equivalent supplementary studies.

Congo, Republic of (Brazzaville)

Baccalauréat de l'Enseignement du Second Degré (Enseignement Général) + 1 year of higher education studies or equivalent supplementary studies.

Baccalauréat de l'Enseignement du Second Degré - (Enseignement Technique) + 1 year of higher education studies or equivalent supplementary studies.

Costa Rica

Bachillerato. Marked on a scale 1-100, with 65 as the minimum pass mark

Croatia

Maturalna svjedodzba / Svjedodzba o završenom srednjem obrazovanju / Svjedodzba o završnom ispitu-maturi.

Vocational and musical specialisations:

Svjedodzba o završnom ispitu. / Svjedodzba o završenom srednjem obrazovanju / Svjedodzba o završnom ispitu-maturi.

Cuba

Diploma de Bachiller en Ciencias y Letras/Título de Bachiller (nivel medio superior de la Education General Politecnica Laboral) - Certificado de Fin de Estudios Secundarias Técnico Medio/Maestro Primario, etc. (Certificado de Fin de Estudios Secundarias)

Cyprus

2001: Apolytíron from Enaiou Lykeio.

1980 - 2001: Apolytíron from Lykeio Epilogis Mathimatón.

Apolytíron fra Technikí Scholí.

Lise Diplomas + 1 year of higher education studies or equivalent supplementary studies.

Lise Diplomas with an average grade of 4 (new grade system) or 8 (old grade system).

Teknik Lise Diplomas

Teknik Lise Diplomas with an average grade of 4 (new grade system) or 8 (old grade system).

Czech Republic

Vysvedceni o maturitní zkousce / Maturitní zkouška / Maturita from gymnázium.



Vysvedčení o maturitní zkoušce / Maturitní zkouška / Maturita from Srední odborná škola.

Maturitní zkouška from Konzervator.

Maturitní zkouška from Strední odborné učiliste.

Denmark

Studentereksamen/Hojere Forberedel Seseksamen/Hojere Handelseksamen of 0-13 (maximum), with 6 as the minimum pass mark.

Dominican Republic

Certificación (Pruebas Nacionales de Conclusion de la Educación Media) / Diploma de Conclusión de la Educación Media / Diploma/Título de Bachiller en ... (Certificado Oficial de Suficiencia en los Estudios Secundarios) / Diploma /Título de Bachiller General

1998: Diploma/Título de Bachiller Tecnico / Perito

1997: Diploma/Título de Bachiller Tecnico / Perito + 1 years of higher education studies or equivalent supplementary studies.

Ecuador

Bachillerato/Título de Bachiller en Arte/Ciencias / Bachillerato/Título de Bachiller Unico Integral

Bachillerato/Título de Baciller Tecnico

Egypt

Thanawiya Amma (Certificate of General Secondary Education). Marked on a percentage scale, with a minimum of 50% as the pass mark.

El Salvadore

Bachillerate Academico (High School Diploma). Marked on a scale of 1-10 (maximum), with 5 as the minimum pass mark

England, Wales and Northern Ireland

General Certificate of Education (GCE): 2 A-levels and 3 O-levels (Before 1986). Grades A-E are passing grades. Since 1986 – passes in 2 GCE A-levels and 3 General Certificate of Secondary Education (GCSE) subjects

Estonia

1998: Gümnaasiumi Lõputunnistus + Riigieksamenitunnistus (minimum 3 state examinations).

1997: Gümnaasiumi Lõputunnistus + Riigieksamenitunnistus (minimum 2 state examinations).

1995 - 1996: Gümnaasiumi Lõputunnistus.

1991- 1994: Keskkooli Lõputunnistus/Gümnaasiumi Lõputunnistus.

Lõputunnistus põhihariduse basil kutsekeskhariduse omandamise Kohta (before 1998 Lõputunnistus kutse- ja keskhariduse omandamise kohta) + Riigieksamenitunnistus.

Lõputunnistus keskhariduse baasil kutsekeskhariduse omandamise kohta (before 1998 Lõputunnistus keskerihariduse kohta) + Riigieksamitunnistus

Ethiopia

Ethiopian Higher Education Entrance Examination

Ethiopian School Leaving Certificate Examination

European Baccalaureate



European Baccalaureate Certificate/Diplôme du Baccalauréat Européen.

Fiji

Form 7 Examination or Bursaries Examination Certificate of NZ. OR Completion of the Foundation Year at the Uni. of the South Pacific. Marked on a percentage scale, minimum pass is 50%.

Finland

Ylioppilastutkintotodistus/studentexamensbetyg.

Tutkintotodistus/Ammatillinen perustutkinto (eksamensbevis/yrkesinriktat grundexamen) (admission to the same study areas as in Finland).

Tutkinto 3 vuotta lyhyemmistä ammattiopinnoista (betyg för studier inom yrkesutbildning som varat mindre än 3 år) / Tutkintotodistus/Näyttötutkintona suoritettu ammatillinen perustutkinto (eksamensbevis/yrkesinriktad grundexamen som avlagts som fristående examen) / Tutkintotodistus/Ammattitutkinto (yrkesexamen) (admission to the same study areas as in Finland).

Ammatillinen opistotasoinen tutkinto (yrkesexamen på institutnivå) / Ammatillisen korkea-asteen todistus (examensbetyg/yrkesutbildning på högre nivå).

France

Baccalauréat général.

Baccalauréat technologique.

Baccalauréat professionnel.

Gambia

West African Senior School Certificate Examination (WASSCE) showing at least 5 subjects passed with C6 or better (English compulsory)

General Certificate of Education (O level)/School Certificate + General Certificate of Education (A level)/High School Certificate showing at least 5 subjects passed at O-level and 2 subjects passed at A-level (at least one grade D). (From 2010 at least 5 subjects passed at O-level and 3 subjects passed at A-level (at least one grade D).

Georgia

Sashualo Skolis Atestati (Attestat o Srednem Obrazovanii):

1999: + 1 year of higher education studies or equivalent supplementary studies.

1998: + 2 years of higher education studies or equivalent supplementary studies.

2007: Prophesiul-Teknikuri Sastvavieblis Diplomi Danartit

Sashualo Specialuri Sastsavieblis Diplomi + 1 year of higher education studies or equivalent supplementary studies

Germany

Zeugnis der Allgemeinen Hochschulreife (Abitur) / Zeugnis der Reife / Reifezeugnis

Zeugnis der Fachgebundene Hochschulreife and Zeugnis der Fachhochschulreife (Admission only to same study field as in Germany).

Ghana

Senior Secondary School Certificate Examination (SSSCE)

West African School Certificate (WASC/O level) + West African Higher School Certificate Examination (WAHSC/A level) showing at least 6 subjects passed at O-level and 2 to 3 subjects passed at A-level (at least one grade of D or better).

Greece

Apolytirion of Lykeio (School Leaving Certificate). Marked on a scale of 1-20 with 10 as the minimum pass mark

Pthychíon techniká kai epagelmatiká ekpedeftíria.

Guatemala

Diploma de Bachiller en Ciencias y Letras + years of higher education studies or equivalent supplementary studies.

Bachillerato/Título de Tecnico Medio en ... (admission to the same study areas as in Guatemala) + 2 years of higher education studies or equivalent supplementary studies.

Haiti

Certificat de Fin d'Etudes Secondaires Classiques (Première + Deuxième Partie)/Diplôme d'Etudes Secondaires (Première + Deuxième Partie) (système traditionnel).

Baccalauréat/Diplôme d'Enseignement Secondaire (système réformé) + 1 year of higher education studies or equivalent supplementary studies.

Honduras

Bachillerato/Título de Bachiller en Ciencias y Letras + 1 years of higher education studies or equivalent supplementary studies.

Título de Bachiller en ... / Título de Maestro en ... / Título de Perito ... / Título de Técnico Medio en ... (admission to the same study areas as in Honduras) + 1 years of higher education studies or equivalent supplementary studies

Hong Kong

Hong Kong Certificate of Education Examination (HKCEE) + Hong Kong Advanced Level Examination (HKALE) showing at least three subjects passed at A-level or six passed at AS-level.

Hong Kong Certificate of Education Examination (HKCEE) + Hong Kong Advanced Supplementary Certificate (HKASC) showing at least six subjects passed at AS-level.

Hungary

Gimnazium erettsegi bizonyitvany.

Szakközepiskola erettsegi bizonyitvany. / Szakközepiskola rettségi-kepesito bizonyitvany. / Technikus erettsegi-kepesito bizonyitvany.

Erettsegi/Matura. Marked on a 1-5 scale, with 2 as the minimum pass

Iceland

Stúdentspróf.

Stúdentspróf af starfsnámsbrautum.

Raungreinadeildarpróf, Frumgreinadeild and Háskolelinkbrú etc. (admission to same type of education as in Iceland).

India

All India Senior School Certificate – Standard/Level XII, OR first year standing from a tertiary institution following the Higher Secondary School Certificate OR two-year Pre-University course.

Indonesia

Senior Academic High School Certificate (SMU/SMA -Level III), Senior Technical School Certificate (STM). Marked on a scale of 110, 5 being the minimum pass mark.

Marks: 1-4 failure / 5-10 pass



International Baccalaureate

International Baccalaureate Diploma

Iran

3 years High School Diploma and Pre-University diploma / 4 years High School Diploma

Iraq

Al-Edadiyah/Al-Idadiyah (Sixth form baccalaureat) / Certificate of Preparatory Studies

Ireland

Leaving Certificate -Higher Level. Marked on a scale of A-F, with E being a pass. 5 subjects at Grades A-D.

Israel

Bagrut. Marked on a scale of 1-10 (maximum), with 6 as the minimum pass mark.

Italy

Diploma di Maturita Classica/Scientifica/Tecnica/Professionale Marked on a scale of 0-60 (maximum), with 36 the minimum pass mark.

Ivory Coast

Diplôme de Bachelier de l'Enseignement du Second Degré/Baccalauréat.
Diplôme de Bachelier Technicien/Baccalauréat Technique.

Japan

Kotagakko (Upper Secondary School Certificate). Marked on a scale of A-F or 1-5 (maximum), with F and 5 considered a fail OR High School Certificate (Grade 12).

Jordan

Tawjihi + 1 year of higher education studies or equivalent supplementary studies.

Kazakhstan

Orta bilim turaly attestat/Attestat o (obschem) Srednem Obrazovanii:

2003: + 1 year of higher education studies or equivalent supplementary studies.

2002: + 2 years of higher education studies or equivalent supplementary studies.

Diplom o Srednem Spetsialnom Obrazovanii :

2003: + 1 year of higher education studies or equivalent supplementary studies.

2002: + 2 years of higher education studies or equivalent supplementary studies.

Kenya

Kenya or East African Advanced Certificate of Education (up to 1988). OR Kenyan Certificate of Secondary Education – passes in 6 of 8 subjects taken.

Kuwait

(Shahadat-al-thanawia-al-a'ama)General Secondary School Certificate. Marked on a percentage scale with 50% being the minimum pass mark.

Latvia

2001: Atestāts par visparejo vidējo izglītību.

2001: Atestāts par vidējo izglītību

2000: Diploms par profesionālo vidējo izglītību (2000 – (from reform1999)).



1991 to about 1999: Diploms par videjo arodizglītību (4 years) (since 1993 with the text "Jegustot visparejo vidējo izglītību" on the certificate).

Lebanon

Baccalaureate. Usually marked on a scale of 1-20 (10 min. pass) some use 0-100 (50 min. pass) or A-F (D min. pass).

Libya

General Secondary Certificate. Marked on a percentage scale, with 50% being the minimum pass mark.

Liechtenstein

Maturazeugnis (Type B or E).

Lithuania

Brandos Atestatas (Maturita-certificate) (2 years general education).

Brandos Atestatas (Maturita certificate) (3 years combined vocational and general education).

Luxembourg

Diplôme/Certificat de Fin d'Etudes Secondaires

Diplôme/Certificat de Fin d'Etudes Secondaires Techniques

Diplôme de Technicien (admission to the same type of education as in Luxembourg).

Macedonia (former Yugoslav Republic of)

Diploma za polozen završen ispit (gimnazia)

Diplome per dhenien e provimit te pjekurise

Svidetelstvo za završeno sredno obrazovanie .

Vocational/general (strucna/profesionale):

Diploma za polozen završen ispit (strucna) / Diplome per dhenien e provimit te pjekurise (profesionale)

Svidetelstvo za polozen završen ispit vo uciliste za sredno obrazovanie.

Svidetelstvo za stepen na strucna podgotovka / Dëftëse per fazen e pergatitjes profesionale.

Malaysia

Sijil Pelajaran Malaysia (SPM/Certificate of Education) + Sijil Tinggi Persekolahan Malaysia (STPM/Malaysia Higher School Certificate) showing at least 4 subjects passed (English and Mathematics compulsory)).

Sijil Pelajaran Malaysia (SPM/Certificate of Education) + Matriculation Certificate (Matrikulasi) with Grade Point Average of at least 2.0 or better.

Malta

General Certificate of Education -Advanced Level. Require a minimum of 2 A-levels & 3 O-levels. Marked on A-F scale, F being a fail.

Matriculation Certificate.

Mauritius

General Certificate of Education -Advanced Level. Require a minimum of 2 A-levels & 3 O-levels. Marked on A-F scale, F being a fail.

Mexico

Certificado de Bachillerato General/Unico

Certificado de Bachillerato Tecnológico



Bachillerato en Ciencias/Humanidades. Marked on a percentage scale, with 60% as the pass mark.

Moldova

Diploma de absolvire a invatamintului mediu general / Atestat de studii medii de cultura generala / Atestat de maturitate + 1 years of higher education studies or equivalent supplementary studies (diploma with silver- or gold medal can be accepted)

Diploma de bacalaureat

Mongolia

1992: Dund bolovsrolyn ünemlech gerchilgee + 1 years of higher education studies or equivalent supplementary studies.

1991: Buren dund bolovsrolyn ünemlech gerchilgee + 1 years of higher education studies or equivalent supplementary studies.

Morocco

Baccalauréat / Baccalauréat de l'Enseignement Secondaire

Mozambique

Certificado de Habilitações Literarias

Namibia

IGSCE: At least 6 passed subjects and at least 25 points in the 6 passed subjects + 1 year of higher education studies or equivalent supplementary studies give access to short- and medium-cycle higher education programmes.

IGSCE: at least 6 subjects and at least 25 points in the 5 best passed subjects + 1 year of higher education studies or equivalent supplementary studies.

HIGSCE (higher and ordinary level): at least 6 subjects including at least 5 subjects at higher level passed with at least the grade 3 corresponding to 40 points and no more than 1 subject passed at ordinary level with at least the grade B corresponding to 6 points (in total at least 46 points). If passed with less than 46 points (but minimum 30 points) access might be granted with + 1 year of higher education studies or equivalent supplementary studies.

Namibia Senior Secondary Certificate (NSSC ordinary level): at least 6 passed subjects and at least 25 points in the 6 passed subjects + 1 year of higher education studies or equivalent supplementary studies give access to short- and medium-cycle higher education programmes.

Namibia Senior Secondary Certificate (NSSC ordinary level): at least 6 subjects and at least 25 points in the 5 best passed subjects + 1 year of higher education studies or equivalent supplementary studies.

Higher Namibia Senior Secondary Certificate (NSSC higher and ordinary level): at least 6 subjects including at least 5 subjects at higher level passed with at least the grade 3 corresponding to 40 points and no more than 1 subject passed at ordinary level with at least the grade B corresponding to 6 points (in total at least 46 points). If passed with less than 46 points (but minimum 30 points) access might be granted with + 1 year of higher education studies or equivalent supplementary studies.

Nepal

School Leaving Certificate + Higher Secondary Certificate

School Leaving Certificate + Proficiency Certificate



Netherlands

Voorbereidend Wetenschappelijk Onderwijs (VWO)
Hoger Algemeen Voortgezet Onderwijs (HAVO) + Propaedeutische Diplom/Verklaring
Diploma Middelbaar Beroepsonderwijs (MBO), level 4 and Middenkaderopleiding
(Admission only to same study field as in the Netherlands.)

New Zealand

Higher School Certificate (Form 7) OR University Bursaries OR National Certificate of Educational Achievement (NCEA) Level 3.

Nicaragua

Bachillerato en Ciencias y Letras. Only awarded if student has passed.

Nigeria

West African GCE: 2 A-levels and 3 O-levels (Passing grades are AE for A-levels, and 1-8 for O-levels) – up to 1989. OR Senior School Certificate (since 1989)
Nigerian Certificate of Education combined with University Board Matriculation Examination (UME)

Norway

Examen Atrium/Vitnemal: Den Videregaende Skole. Marked on a scale of 0 -6 (maximum), with 2 as the minimum pass mark

Pakistan

Higher Secondary School Certificate (HSSC) / Higher Secondary Certificate (HSC) / Intermediate Examination / Intermediate Certificate / Diploma of Faculty of Arts/Science (FA/FSc) / Certificate/Diploma/Intermediate in Commerce.

Papua New Guinea

PNG Higher School Certificate. Marking scale stated on certificate

Paraguay

Bachillerato Certificate. Marked on a scale of 1-5 (max) or 0-10 (max) with 2 and 3 being pass marks

Peru

Certificado Oficial de Estudios / Certificado de Educación Secundaria Común Completa (quinto) + 1 year of higher education studies or equivalent supplementary studies.

Diploma de Aptitud Profesional / Bachillerato Profesional + 1 year of higher education studies or equivalent supplementary studies (Admission only to same study field as in Peru).

Philippines

High School Diploma (kurso sa sekundarya) + 2 years of higher education studies or equivalent supplementary studies.

Poland

Swiadcetwo Dojrzalosci/Matura (from Liceum ogólnokształcące - general)
Swiadcetwo Dojrzalosci/Matura (from Liceum Profilowane)
Swiadcetwo Dojrzalosci/Matura (from Liceum techniczne)
Swiadcetwo Dojrzalosci/Matura (from Liceum zawodowe) (Admission only to same study field as in Poland)

Portugal



2007: Diploma de estudos secundários / Certificado de Fim de Estudos Secundários / Diploma de Ensino Secundário from Cursos científico-humanísticos and from Cursos tecnológicos do ensino secundário.

2006: Diploma of estudos secundários / Certificado de Fim de Estudos Secundários / Diploma de Ensino Secundário from Cursos gerais do ensino secundário and from Cursos tecnológicos do ensino secundário.

Diploma of estudos secundários / Certificado de Fim de Estudos Secundários / Diploma de Ensino Secundário from Cursos profissionais.

Romania

Diploma de Bacalaureat (Liceul teoretic).

Diploma de Bacalaureat (Liceul de Specialitate).

Russian Federation

Attestat o Srednem Obrazovanii or Attestat o Srednem (Polnom) Obshchem Obrazovanii:

1999: Attestat + 1 year of higher education studies or equivalent supplementary studies

A higher educational institution might within the institution's discretion admit candidates with 11 years of studies when the grade is at least 4 in all subjects + global average of 4,5)

1998: Attestat + 1 years of higher education studies or equivalent supplementary studies.

Diplom Srednee Professionalnoe Obrazovanie:

1999: Diplom (9 + 3 years) te.

1998: Diplom (8 + 3 years) + 1 years of higher education studies or equivalent supplementary studies or Diplom (8 + 4 years)

Rwanda

1998: Certificat du Cycle Supérieur de l'Enseignement Secondaire/ Advanced General Certificate of Secondary Education + 1 year of higher education studies or equivalent supplementary studies.

1994-1997: Diplôme d'Humanités Générales + 1 year of higher education studies or equivalent supplementary studies.

1986-1993: Diplôme de Fin d'Etudes Secondaires + 1 year of higher education studies or equivalent supplementary studies.

1985: Diplôme/Certificat d'Humanités Générales + 1 year of higher education studies or equivalent supplementary studies.

Diplôme/Certificat d'Humanités Techniques / Diplôme d'Etudes Secondaires Professionnelles A2 / Professional Certificate of Secondary Education Level A2 + 1 year of higher education studies or equivalent supplementary studies.

Samoa (American)

High School Diploma.

Saudi Arabia

General Secondary Education Certificate. Marked on a percentage scale with 50% being the minimum pass mark

Scotland



Scottish Certificate of Education (SCE). Marked on a scale of A-F, F being a fail. Three subjects passed in the Higher Grade

Senegal

1996: Baccalauréat de l'Enseignement Secondaire (Série L and S).

1995: Diplôme de Bachelier de l'Enseignement du Second Degré (Série A, B, C, D and E).

Vocational + academic:

1996: Baccalauréat de l'Enseignement Secondaire (Série T and G) (Admission only to same study field as in Senegal).

1995: Diplôme de Bachelier de Technicien (section F and G) (Cursos científico-humanísticos).

Sierra Leone

Senior School Certificate Examination + 1 year of higher education studies or equivalent supplementary studies.

General Certificate of Education with 5 subjects passed at O-level and 3 subjects passed at A-level.

Singapore

Singapore/Cambridge GCE Advanced Level Certificate with grade 'E' or higher in 2 Advanced Level subjects and 3 Ordinary Level subjects. OR Completion of a Technician Diploma/Certificate from a Polytechnic

Slovakia

Vysvedčenie o Maturitnej skúške/ Maturitná skúška /Maturita z gymnázia.

Vysvedčenie o Maturitnej skúške/Maturitná skúška /Maturita zo Strednej od-bornej školy.

Maturitná skúška z Konzervatória.

Maturitná skúška zo Stredného odborného učilišťa.

Slovenia

Maturitetno pricevalo (Matura).

Poklicna matura + maturitetni tecaj.

Somalia

Shahaadada Dugsiga Dare (Secondary School Leaving Certificate) + 1 years of higher education studies or equivalent supplementary studies.

South Africa

Senior certificate showing at least 5 Higher Grade Subjects passed

Senior certificate showing less than 5 Higher Grade Subjects passed + endorsement + 1 year of higher education studies or equivalent supplementary studies.

South Korea

Ilbankye Kodung Hakkyo (Academic High School Diploma/Graduation Certificate).

Spain

Título de Bachiller/Bachillerato (Baccalaureate).

Bachillerato Unificado y Polivalente (BUP) + Curso de Orientación Universitaria (COU).

Sri Lanka

General Certificate of Education (GCE) -Advanced Level Certificate with passing grades in 3 Advanced Level Subjects.

Sudan

Sudan School Certificate / Higher Secondary School Certificate / The Secondary School Certificate + 1 years of higher education studies or equivalent supplementary studies

Sweden

Slutbetyg from Gymnasieskolan.

Avgångsbetyg from Gymnasieskolan.

Slutbetyg from Komvux

Intyg för behörighet högskolestudier (grundläggande/särskild behörighet)/Folkhögskolan (1995-).

Intyg om allmän/särskild behörighet)/Folkhögskolan (-1994).

Switzerland

Eidgenössisch Anerkanntes Maturitätszeugnisse and Maturitätszeugnis ausgestellt von eidgenössisch anerkannten Schulen:

Kantonale Maturitätszeugnisse (all those that give access to all higher education institutions in Switzerland).

1994: Eidgenössisches Berufsmaturitätszeugnis / Certificat fédéral de maturité professionnelle / Attestato federale di maturità professionale (Admission only to same study field as in Switzerland)

1999/2000 : Maturitätszeugnis (MAR) / Certificat de Maturité (RRM) / Attestato di Maturità.

1998/1999: Maturitätszeugnis (MAV) / Certificat de Maturité / Attestato di Maturità.

Syria

Al Shahada Al Thanawiya / Baccalauréat + 1 year of higher education studies or equivalent supplementary studies.

Taiwan

Senior High School Leaving Certificate

Tanzania

National Form IV Examination Certificate / General Certificate of Secondary Education (GSE) (O level) (showing at least 5 subjects passed) + National Form VI Examination Certificate / Advanced Certificate of Secondary Education (ACSE) (A level) showing at least 2 Principal passes/levels and 1 Subsidiary pass/level. (Mathematics and English are compulsory.)

Thailand

1984: Matayom VI (M6) / Maw 6 + 1 year of higher education studies or equivalent supplementary studies.

1983: Matayom suksa V + 1 year of higher education studies or equivalent supplementary studies.

Tonga

Tonga National Form Seven Certificate + Pacific Senior Certificate.

Tunisia

Baccalauréat de l'enseignement secondaire.

Baccalauréat de l'enseignement professionnel (Bac Pro) (2008).

Turkey



Lise Diplomasi (8+4 years) accomplished 2010 + ÖSS (The student Selection Examination)/185.000 gives access to university studies, + ÖSS (The student Selection Examination)/160.000 gives access to short and medium cycle higher education

Lise Diplomasi (8+4 years) accomplished in 2009

Lise Diplomasi (8+3 years) accomplished until 2008 + 1 year of higher education studies or equivalent supplementary studies

A higher educational institution might within the institution's discretion admit candidates with an average grade of 4 (new grade system) or 8 (old grade system).

Meslek Lise Diplomasi (8+4 years) accomplished 2010 + ÖSS (The student Selection Examination)/185.000 gives access to university studies, + ÖSS (The student Selection Examination)/160.000 gives access to short and medium cycle higher education

Meslek Lise Diplomasi (8+4 years) accomplished in 2009

Meslek Lise Diplomasi (8+3 years) accomplished until 2008 + 1 year of higher education studies or equivalent supplementary studies.

A higher educational institution might within the institution's discretion admit candidates with an average grade of 4 (new grade system) or 8 (old grade system).

Teknik Lise Diplomasi (8+4 years) accomplished 2010 + ÖSS (The student Selection Examination)/185.000 gives access to university studies, + ÖSS (The student Selection Examination)/160.000 gives access to short and medium cycle higher education

Teknik Lise Diplomasi (8+4 years) accomplished in 2010 gives access to short cycle higher education

Teknik Lise Diplomasi (8+4 years) accomplished in 2009

Meslek Lise Diplomasi (8+4 years) accomplished until 2008 + 1 year of higher education studies or equivalent supplementary studies.

A higher educational institution might within the institution's discretion admit candidates with an average grade of 4 (new grade system) or 8 (old grade system).

Uganda

6 subjects in Uganda Certificate of Education (UCE) with the minimum grade 8 + principal subjects with the minimum grade E + General Paper in Uganda Advanced Certificate of Education (UACE)

Ordinary Diploma

National Diploma

Ukraine

Atestat pro povnu zagal'nu srednju osvitu (Russian: Attestat o Srednem (Polnom) Obshchem Obrazovanii):

1999: + 1 year of higher education studies or equivalent supplementary studies. A higher educational institution might within the institution's discretion admit candidates with an 11 year education with a minimum of 4 (8) in all subjects and an average of at least 4,5 (9).

1992 -1998: + 1 years of higher education studies or equivalent supplementary studies.

1992: Attestat o Srednem Obrazovanii + 1 years of higher education studies or equivalent supplementary studies.

Dyplom molodshogo spetsialista

Uruguay



Bachillerato Certificate. Marked on a scale of 1-6 (max), with 3 as the minimum pass mark.

USA

Completion of Grade 12 at an American High School and award of a High School Graduation Diploma. Must have completed two semesters in at least four subjects one of which must be an English derivative which have a clear relationship to courses offered by the Victorian Curriculum and Assessment Authority at Year 12 level. Grades A-D are passing grades

Uzbekistan

Attestat o srednem obrazovanii / O'rta ma'lumot to'g'risida shahodatnoma
1998: + 1 years of higher education studies or equivalent supplementary studies.

Venezuela

Bachillerato/Titulo de Bachiller + 1 year of higher education studies or equivalent supplementary studies.

Bachillerato/Titulo de Bachiller (agropecuario, comercial, industrial, mercantil, salud) + 1 year of higher education studies or equivalent supplementary studies.

Bachillerato/Titulo de Técnico Medio en ... + 1 year of higher education studies or equivalent supplementary studies

Vietnam

Bang Tu Tai Hai (baccalaureat II)/Bang Tot Nghiep Pho Thong Trung Hoc (certificate from secondary education), Giay Chung Nhan Pho Thong Trung Hoc (provisional certificate) + admissions exam (Ky Thi Dai Hoc/Ky Thi Tuyen Vao Dai Hoc) + 1 year of higher education studies or equivalent supplementary studies.

West Africa

West African GCE (A Level). 2 A's and 3 O's required with grades of A-C

Yugoslavia (the former)

Matura (1945-1981 and 1989-1992) (Serbo-Croatia) Matura or zakljucni izpit (1945-1981 and 1989-1992) (Serbo-Croatia).

Svjedocanstvo o završnom ispitu (1980') (Serbo-Croatia).

Svjedocanstvo o završenom XXX obrazovanju (1945-1992) (Serbo-Croatia).

Diploma o završenom srednjem obrazovanju (4 år) (1945-1992) (Serbo-Croatia).

Diploma o završenom srednjem usmjerenom obrazovanju (1981-1990) (Serbo-Croatia).

Diploma o položenom završnom ispitu (Serbia-Croatia).

Diploma o završenom pozivnosmerenom obrazovanju i vaspitanju srednjeg stupnja (Serbian dialect).

Spricevalo o zakljucnom ispitu (Slovenian).

Diploma o srednjem programu srednjego usmerjenega izobrazevanju (Slovenian).

Svidetelstvo za položen završen ispit vo uciliste za sredno obrazovanie (Macedonian).

Svidetelstvo za završeno sredno obrazovanie (Macedonian).

Vocational + general subjects, 4 years secondary education (level IV).

Svjedocanstvo o završenom XX obrazovanju (eg. medicinska sestra-tehnicar) (1945-1992) (Serbo-Croatia).

Diploma o završenom srednjem usmjerenom obrazovanju (1981-1990) (Serbo-Croatia).



Diploma o strepenu strucne спреме – level IV (1981-1990) (Serbo-Croatia).

Diploma o stecenom strepenu strucne спреме (Serbo-Croatia).

Svidetelstvo za Stepenu na strucna podgotovka (Macedonia).

Yugoslavia, The Federal Republic of (1992-2003), Serbia-Montenegro (2003-2005), Serbia (2006-) Montenegro (2006-)

Diploma o polozenom završnom ispitu / Diploma o Završenoj Srednjoj Školi / Diploma o polozenom maturskom ispitu/diploma o stecenom srednem obrazovanju (Serbia).

Diploma o Završenoj Srednjoj Školi / Svjedocanstvo o stecenom stepenu strucne спреме/diploma o polozenom maturskom ispitu/diplom mbi dhenien e provimit te matures (Montenegro).

Diploma o stecenom pozivnousmerenom obrazovanju i vaspitanju srednjeg stupnja (Wojwodina).

Diplome per kryerjen e shkolles se mesme te pergjithshme – gjimnazin/Diplome per kryerjen e shkolles se mesme te larte – gjimnazin (Kosovo).

Vocational-general secondary education:

Diploma o stepenu strucne спреме (4 years of study) (Serbia)

Svjedocanstvo o stecenom stepenu strucne спреме/diploma o polozenom maturskom ispitu/diplom mbi dhenien e provimit te matures (4 years of study) (Montenegro)

Diploma o stecenom pozivnousmerenom obrazovanju i vaspitanju srednjeg stupnja (4 years of study) (Wojwodina)

Diplome per kryerjen e shkolles se mesme profesionale/Diplome per kryerjen e shkolles se te larte - profesionale (4 years of studies) (Kosovo).

Zambia

Zambia School Certificate (with 6 subjects passed (English is compulsory) and a credit in a least 1 of the subjects or 5 subjects passed (English is compulsory) and a credit in a least 2 subjects + 1 year of higher education studies or equivalent supplementary studies.

Zimbabwe

Higher School Certificate (GCE 'A' level) which prepares students to enter universities in Zimbabwe and elsewhere or the polytechnics.