



enquiries@mmc.edu.au | enquiries@langford.edu.au 🖂 1300 271 796 💊 www.mmc.edu.au | www.langford.edu.au 🏻 🌐

LEAVE OF ABSENCE FORM

CHOOSE YOUR COLLEGE:		Melbourne Metropolitan College		Langford English College			
Student Details							
First Name (s):			Family Name:				
Student ID:			Date of Birth:		/	/	
Email:			Phone Number:				

Course Details

Course Name:

Leave of Absence

No. of days absent:

Reason for Leave of Absence

Student Signature:		Date:	/	1
Student Signature.		Date.	7	7
	absence request is approved, the stude		on of the dec	ician from the

ibsence request is denied, the student will receive an explanation of the decision from the the leave Admissions Office.