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CLASS CHANGE FORM

CHOOSE YOUR COLLEGE:

Melbourne Metropolitan College

Langford English College

Note:

- All class changes (if approved) can only take place at the start of the week.
- You are required to attend your classes according to your current timetable until we have approved your request.

Student details

Name		
Student ID	Email	

Class schedule details

VET	Your current class timetable	 	
	Class timetable you are requesting to change to	 	
Reason for Request to change class			
Student signature		Date	/ /

For office use only

Received By			Date	/ /	
Approval Granted?	Yes		 No Student Notified 		
	Student Notified	OR			
	Timetable Changed				
Staff Signature			Date	/ /	

Class Change Form Version 02 Melbourne Metropolitan College | RTO Code 40860 CRICOS Provider No 03783F | www.mmc.edu.au | enquiries@mmc.edu | Campuses: Melbourne, Adelaide, Gold Coast Langford English College | RTO Code 40860 CRICOS Provider No 03783F | www.langford.edu.au | enquiries@langford.edu | Campuses: Melbourne, Gold Coast