



enquiries@mmc.edu.au | enquiries@langford.edu.au 🖂 www.mmc.edu.au | www.langford.edu.au 🏨

CLASS CHANGE FORM

CHOOSE YOUR COLLEGE:

Melbourne Metropolitan College

Langford English College

Note:

- All class changes (if approved) can only take place at the start of the week.
- You are required to attend your classes according to your current timetable until we have approved your request.

Student details

Name		
Student ID	Email	

Class schedule details

VET	Your current class timetable	 	
	Class timetable you are requesting to change to	 	
Reason for Request to change class			
Student signature		Date	/ /

For office use only

Received By		Date	/	/	
Approval Granted?	Yes		□ No		
	Student Notified	OR			
			Student Notified		
	Timetable Changed				
Staff Signature			Date	/	/

Class Change Form Melbourne Metropolitan College | RTO Code 40860 CRICOS Provider No 03783F | www.mmc.edu.au | enquiries@mmc.edu | Campuses: Melbourne, Adelaide, Alice Springs, Gold Coast Langford English College | RTO Code 40860 CRICOS Provider No 03783F | www.langford.edu.au | enquiries@langford.edu | Campuses: Melbourne, Cold Coast