

INTERNATIONAL STUDENT DOMESTIC STUDENT

CHOOSE YOUR CAMPUS: Melbourne Alice Springs Gold Coast Brisbane Adelaide

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PERSONAL DETAILS

Family name: _____ Given name(s): _____

Date of Birth: _____ Gender: Female Male Country of Birth: _____

Nationality: _____ Passport number: _____ Passport Expiry Date: _____

2

CONTACT DETAILS (Australian Residential Address):

Unit/Flat/Suite: _____ Street number: _____ Street name: _____

City/Suburb/Town: _____ State/Province/Region: _____ Postal/Zip Code: _____ Country: _____

Phone number: Home: _____ Work: _____ Mobile: _____

Email Address: _____ Alternate Email Address (optional): _____

Country of Origin Address:

Unit/Flat/Suite: _____ Street number: _____ Street name: _____

City/Suburb/Town: _____ State/Province/Region: _____ Postal/Zip Code: _____ Country: _____

Phone number: Home: _____ Work: _____ Mobile: _____

Email Address: _____ Alternate Email Address (optional): _____

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VISA details:

Current Visa you hold for Australia: _____ Expiry Date (current Visa): _____

Do you need to apply for an overseas student visa for Australia? Yes No

Have you ever been denied an Australian visa? _____

Do you give MMC permission to complete a VEVO check? Yes No

Do you consider yourself to have a disability, impairment or long-term condition? Yes No

Please select the area/s in the following list, if you ticked on "Yes" on the box in the previous section:

Hearing/Deaf Intellectual Physical Learning Acquired Brain Impairment Medical Condition Mental
illness Vision Other

4

COURSE DETAILS - Which course do you wish to study?

- | | |
|---|---|
| <input type="checkbox"/> <u>Melbourne</u> | <input type="checkbox"/> <u>Alice Springs</u> |
| <input type="checkbox"/> Certificate IV in Business | <input type="checkbox"/> Certificate IV in Business |
| <input type="checkbox"/> Diploma of Business | <input type="checkbox"/> Diploma of Business |
| <input type="checkbox"/> Diploma of Leadership and Management | <input type="checkbox"/> Diploma of Leadership and Management |
| <input type="checkbox"/> Certificate IV in Leadership and Management | <input type="checkbox"/> Graduate Diploma of Management (Learning) |
| <input type="checkbox"/> Graduate Diploma of Management (Learning) | <input type="checkbox"/> Advanced Diploma of Leadership and Management |
| <input type="checkbox"/> Advanced Diploma of Leadership and Management | <input type="checkbox"/> Certificate III in Light Vehicle Mechanical Technology |
| <input type="checkbox"/> Certificate III in Light Vehicle Mechanical Technology | <input type="checkbox"/> Certificate IV in Automotive Mechanical Diagnosis |
| <input type="checkbox"/> Certificate IV in Automotive Mechanical Diagnosis | <input type="checkbox"/> Diploma of Automotive Technology |
| <input type="checkbox"/> Diploma of Automotive Technology | |

Gold Coast **Brisbane** **Adelaide**

- | | |
|--|---|
| <input type="checkbox"/> Diploma of Business | <input type="checkbox"/> Certificate III in Light Vehicle Mechanical Technology |
| <input type="checkbox"/> Diploma of Leadership and Management | <input type="checkbox"/> Certificate IV in Automotive Mechanical Diagnosis |
| <input type="checkbox"/> Graduate Diploma of Management (Learning) | <input type="checkbox"/> Diploma of Automotive Technology |
| <input type="checkbox"/> Advanced Diploma of Leadership and Management | |

What month and year are you looking to commence your studies?

[For example: March, 2020] _____

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EDUCATIONAL BACKGROUND (Please attach evidence of previous studies undertaken E.g., High School, Diploma, Degree)

Academic Qualifications: (Include qualifications from school and any other formal qualifications)

Qualification obtained	Awarding Institution	Year of award
_____	_____	_____

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ENGLISH PROFICIENCY (Indicate your current English Language proficiency)

Is your first language English? Yes No

Name of Highest Qualification Achieved: _____

Select if you have taken IELTS PTE TOEFL Your score: _____

If you have successfully completed any qualifications in an Australian institution, please provide the course details:

ENROLMENT APPLICATION FORM



7 ADVANCED STANDING

Credit Transfer and Recognition of Prior Learning (RPL)

Do you wish to apply for Course Credit/RPL? Yes No

8 UNIQUE STUDENT IDENTIFIER (USI)

Do you have a USI? Yes No

If yes, please provide your USI number in the box below-

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If you do not have a USI number, you can visit www.usi.gov.au to create your USI. You can also contact our Student Support Officers to guide you how you could create your USI using the website.

9 OVERSEAS STUDENT HEALTH COVER (OSHC)

Do you require Overseas Student Health Cover (OSHC)? Yes No

Please provide details of your current cover (if applicable): _____

10 ACCOMMODATION AND AIRPORT TRANSFER

Do you wish to apply for Homestay accommodation? Yes No

Do you wish to be met at the airport and transferred to your accommodation? Yes No

How did you hear about our course?

11

Pre-Training Review

Please tell us briefly why you have chosen to enrol in this course?

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What outcomes are you seeking from completing this course (e.g., career/better employment/ further academic pathways etc.)?

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Do you have any learning difficulties so that we could provide extra support?

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Privacy Policy

Why we collect your personal information and how we use and maintain it

As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrollment in a vocational education and training (VET) course with us. We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO. We are required by law (under the *National Vocational Education and Training Regulator Act 2011* (Cth) (NVETR Act)) to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing and communicating research and statistics about the Australian VET sector. We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority.

How the NCVER and other bodies handle your personal information

The NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the *Privacy Act 1988* (Cth) (Privacy Act) and the NVETR Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education, including surveys and data linkage; and understanding the VET market. The NCVER is authorised to disclose information to the Australian Government Department of Education, Skills and Employment (DESE), Commonwealth authorities, State and Territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable:

Administration of VET, including program administration, regulation, monitoring and evaluation; facilitation of statistics and research relating to education, including surveys and data linkage; understanding how the VET market operates, for policy, workforce planning and consumer information; The NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER's behalf; The NCVER does not intend to disclose your personal information to any overseas recipients; For more information about how the NCVER will handle your personal information please refer to the NCVER's Privacy Policy at www.ncver.edu.au/privacy. If you would like to seek access to or correct your information, in the first instance, please contact your RTO using the contact details listed below.

DESE is authorised by law, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how the DESE will handle your personal information, please refer to the DESE VET Privacy Notice at <https://www.dese.gov.au/national-vet-data/vet-privacy-notice>.

Surveys: You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted.

Contact information: At any time, you may contact *Melbourne Metropolitan College* to: request access to your personal information; correct your personal information; make a complaint about how your personal information has been handled; ask a question about this Privacy Notice

Melbourne Metropolitan College

Phone: 0427 911 334; Website: www.mmc.edu.au | Email: admissions@mmc.edu.au

Address: Level 14, 190 Queens Street, Melbourne VIC 3000

ENROLMENT APPLICATION FORM

Student Declaration and Consent

I declare that the information I have provided to the best of my knowledge is true and correct.

I acknowledge that I have read and understood Melbourne Metropolitan College's Privacy Policy.

I confirm that I have read and understood Melbourne Metropolitan College's current International Student Prospectus or information provided on Melbourne Metropolitan College website (www.mmc.edu.au) which details information about the ESOS framework, course entry and progress requirements, English entry requirements, LLN requirements. I also understand fees payments and refund policy, including an explanation of what occurs, if for some unforeseen reason, the course is not delivered. I agree that my temporary entry to Australia, if granted, will be for study purposes only. I understand that OSHC is compulsory for all international students, and I will be responsible to arrange my own health cover. I understand that if I have reappointed an education agent, I have authorised the MMC to release personal information and visa documentation relevant to my application to that agent. I authorise MMC to obtain official records from any educational institution previously attended by me in Australia.

Student Signature (or electronic acknowledgement):

Date: _____

OUR CAMPUS:

Melbourne Campus:

Level 14, 190 Queens Street,
Melbourne VIC 3000

Brisbane Campus:

Unit 2, 20 Smallwood Place,
Murarrie QLD 4172

Adelaide Campus:

Level 4 East, Suite 1, 50 Grenfell Street,
Adelaide SA 5000

Alice Springs Campus:

95 Sadadeen Road,
Sadadeen NT 0870

Gold Coast:

13 Nerang Street,
Southport QLD 4215